

**Chief Executives' Group – North Yorkshire and York
20 June 2013 at County Hall, Northallerton
Minutes and action points**

1	Present and apologies	Action																																																				
	<p>Present:</p> <table><tr><td>Richard Flinton</td><td>North Yorkshire County Council (chair)</td></tr><tr><td>Jim Dillon</td><td>Scarborough Borough Council</td></tr><tr><td>Janet Waggott</td><td>Ryedale District Council</td></tr><tr><td>Rachel Bowles</td><td>Harrogate Borough Council (on behalf of Wallace Sampson)</td></tr><tr><td>Tim Madgwick</td><td>North Yorkshire Police (on behalf of Dave Jones)</td></tr><tr><td>Kersten England</td><td>City of York Council</td></tr><tr><td>Tony Clark</td><td>Richmondshire District Council</td></tr><tr><td>Nigel Hutchinson</td><td>North Yorkshire Fire and Rescue</td></tr><tr><td>Jon Carling</td><td>North Yorkshire and York Forum</td></tr><tr><td>Andy Wilson</td><td>North York Moors National Park (also on behalf of David Butterworth)</td></tr><tr><td>Paul Shevlin</td><td>Craven District Council</td></tr><tr><td>Phil Morton</td><td>Hambleton District Council</td></tr><tr><td>Amanda Bloor</td><td>NHS Harrogate and Rural District CCG (also on behalf of the other NHS CCGs)</td></tr></table> <p>In attendance:</p> <table><tr><td>Julia Mulligan</td><td>Police and Crime Commissioner for North Yorkshire</td></tr><tr><td>Pete Brown</td><td>York and North Yorkshire Probation Trust</td></tr><tr><td>Juliette Daniel</td><td>North Yorkshire County Council</td></tr><tr><td>Colin Dales</td><td>Richmondshire District Council</td></tr><tr><td>James Farrar</td><td>York, North Yorkshire and East Riding LEP</td></tr><tr><td>Neil Irving</td><td>North Yorkshire County Council</td></tr><tr><td>Deborah Hugill</td><td>North Yorkshire County Council (secretariat)</td></tr></table> <p>Apologies:</p> <table><tr><td>David Butterworth</td><td>Yorkshire Dales National Park</td></tr><tr><td>Dave Jones</td><td>North Yorkshire Police</td></tr><tr><td>Len Cruddas</td><td>Leeds, York and North Yorkshire Chamber of Commerce</td></tr><tr><td>Wallace Sampson</td><td>Harrogate Borough Council</td></tr><tr><td>Martin Connor</td><td>Selby District Council</td></tr><tr><td>Simon Cox</td><td>NHS Scarborough and Ryedale CCG</td></tr></table> <p>Amanda Bloor and Jon Carling were welcomed to their first meeting.</p>	Richard Flinton	North Yorkshire County Council (chair)	Jim Dillon	Scarborough Borough Council	Janet Waggott	Ryedale District Council	Rachel Bowles	Harrogate Borough Council (on behalf of Wallace Sampson)	Tim Madgwick	North Yorkshire Police (on behalf of Dave Jones)	Kersten England	City of York Council	Tony Clark	Richmondshire District Council	Nigel Hutchinson	North Yorkshire Fire and Rescue	Jon Carling	North Yorkshire and York Forum	Andy Wilson	North York Moors National Park (also on behalf of David Butterworth)	Paul Shevlin	Craven District Council	Phil Morton	Hambleton District Council	Amanda Bloor	NHS Harrogate and Rural District CCG (also on behalf of the other NHS CCGs)	Julia Mulligan	Police and Crime Commissioner for North Yorkshire	Pete Brown	York and North Yorkshire Probation Trust	Juliette Daniel	North Yorkshire County Council	Colin Dales	Richmondshire District Council	James Farrar	York, North Yorkshire and East Riding LEP	Neil Irving	North Yorkshire County Council	Deborah Hugill	North Yorkshire County Council (secretariat)	David Butterworth	Yorkshire Dales National Park	Dave Jones	North Yorkshire Police	Len Cruddas	Leeds, York and North Yorkshire Chamber of Commerce	Wallace Sampson	Harrogate Borough Council	Martin Connor	Selby District Council	Simon Cox	NHS Scarborough and Ryedale CCG	
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2	Minutes of last meeting – 14 February 2013	Action																																																				
	The minutes of the last meeting were agreed as a true record.																																																					
3	Matters arising	Action																																																				
	Tour de France – Money from Government for Councils is likely to be less than was hoped and there will be restrictions on what it must be used for. Negotiations on this are ongoing. Policing is also still an outstanding issue.																																																					

	<p>Some money has been allocated but this will not come near to the full cost.</p> <p>The North Yorkshire delivery group is working well and is ahead of some other areas. An additional annual cycle race is to be held, probably starting in 2014 and for at least 3 years afterwards, in areas of North Yorkshire which will not be involved in the Tour de France. Kersten England agreed to find out more about the progress of this if possible.</p> <p>A strategy for Yorkshire and Humber in terms of the legacy of the Tour has been developed and events are being planned. Three bids to the Cycling City ambition fund have been submitted.</p>	KE
4	Community safety business case	Action
	<p>Julia Mulligan, Police and Crime Commissioner for North Yorkshire, was welcomed to the meeting and outlined the current structures for community safety in North Yorkshire and York and her proposals for change. The intention is to have one community safety partnership (CSP) for York and one for North Yorkshire, with local delivery groups in each district. The county level strategy group – York and North Yorkshire Safer Communities Forum – will continue, although the Commissioner felt that representation at the Forum needed some amendment. She intends to use a commissioning model for funding activities and to develop a single Joint Strategic Intelligence Assessment with specific area ‘chapters’ which will identify local priorities and feed into this commissioning process. The business case for change has been published.</p> <p>There was general agreement with the principles of restructure and it was felt that this should now be moved forward swiftly. A deadline of October has been set. It was also noted that there was a need for change to be co-ordinated and consistent, whilst ensuring that local issues can be picked up locally. The need for the contribution of the voluntary sector to CSPs was also made.</p> <p>It was agreed that:</p> <ul style="list-style-type: none"> Proposed new structure and commissioning model to be brought to the Local Government North Yorkshire and York meeting on 12 July. Neil Irving and the Commissioner’s office to liaise on this. Julia to be invited to the Chief Executives’ Group on an annual basis to update the group. 	NI/JM DH
5	Prevent update	Action
	<p>Kersten England provided an update to the meeting on the measures being taken in the county and York to prevent violent extremism, A Prevent Board has been in place for 4 years and the third annual counter terrorism local profile (CTLP) is about to be signed off. This has been strengthened year on year and there is a good approach to multi agency working, including briefings with the Police and Crime Commissioner.</p> <p>Structural changes have been agreed including exploring the integration of the Prevent Board with the York and North Yorkshire Safer Communities Forum in the light of the Police and Crime Commissioner’s proposals as described at agenda item 4.</p> <p>It is also important to strengthen data and really understand vulnerability on a local basis to create a rich picture within the CTLP. Special Branch officers will</p>	

	<p>be giving individual feedback to each district on this.</p> <p>Best practice for Bronze Groups (local level Prevent partnerships) was discussed and opportunities for peer review will be considered.</p>	
6	Transforming rehabilitation: A strategy for reform	Action
	<p>Pete Brown presented a report on fundamental change in the probation service which the Government announced in May. Probation trusts will cease to exist and there will be two strands to future provision:</p> <ul style="list-style-type: none"> Public sector organisation - national probation trust – this will deal with high risk offenders (ie those offenders convicted of serious violent and sexual crimes), all multi agency public protection arrangements, court reports and victim liaison. This accounts for 30% of the current work. There will be 7 divisions of the service, with North Yorkshire being in the North East division. <p>Contract package – this will deal with medium to low risk offenders, community pay back and formal programme work. All offenders with a sentence of 12 months or less will also now be given support. The competition for award of contracts will be in August or September, bringing together in one package the services in North Yorkshire, Humberside and Lincolnshire.</p> <p>It is not yet clear where youth offending and integrated offender management sit.</p> <p>This means that there will be at least two organisations delivering the work, neither of which will work co-terminously with the boundaries of North Yorkshire and York. Commissioning will be carried out at a national level. There will be a meeting shortly with the Ministry of Justice to discuss specific issues for North Yorkshire and York, and Chief Executives were invited to forward any particular concerns. Several organisations had already expressed some concerns in responding to the consultation.</p> <p>It was agreed that working relationships with the Probation Trust had been good and this was appreciated. Similar arrangements will need to be forged as part of the new arrangements. Pete Brown agreed to keep the group updated.</p>	<p>All</p> <p>PB</p>
7	Community plan update - Providing older and vulnerable people with a range of choice for their accommodation, care and support needs	Action
	<p>Juliette Daniel and Colin Dales presented a report giving an annual update on progress on the above objective from the North Yorkshire Community Plan. They were congratulated on the good progress made and Amanda Bloor praised the multi-agency approach in Ripon which has produced some very good ideas for service development.</p> <p>Juliette confirmed that engagement with district and borough councils has been good and it is vital that this continues as this is an important ongoing issue. There are also lots of opportunities for other economic benefits on the back of Extra Care.</p>	
8	Community engagement – joint working principles Any other business	Action
	<p>Neil Irving presented a report on a proposed review of the current partnership community engagement and neighbourhood management framework for North</p>	

	<p>Yorkshire. The framework was developed in 2009 to improve how partner organisations involve communities within North Yorkshire and contains a set of shared definitions, principles and standards for engaging with communities. The partnership landscape has changed since then and a review seems appropriate. The proposed approach, which was agreed, was to produce a simplified statement of shared principles to underpin the continuing importance of engagement to partner organisations, acknowledging and making the most of opportunities to share resources and avoid duplication. A draft statement was discussed and a number of amendments proposed.</p> <p>It was agreed that a light touch consultation with the proposed signatory organisations would be undertaken with a view to bringing a report and final statement of principles to the November meeting of the Group for sign off.</p>	NI
9	LGNYY meeting 12 July 2013	Action
	<p>The following items were suggested for the agenda:</p> <ul style="list-style-type: none"> • Community safety business case, including proposed structures • Local enterprise partnership strategy (see agenda item 10) <p>Welfare reform was discussed and it was agreed that it would be useful if data could be provided from an agreed point in time by all partners to provide a reference point. Evidence of increases in rent and council tax arrears is already emerging. It was agreed that information on trends would be provided to inform the report.</p> <p>The item in relation to pooling business rates might not be available for the 12 July.</p> <p>James Alexander, leader of York City Council, will now be chairing the LGNYY meetings.</p>	All
10	Local Enterprise Partnership - strategy development and the position of the City of York.	Action
	<p>Kersten England explained the background to York's decision to withdraw from the York, North Yorkshire and East Riding Local Enterprise Partnership (LEP). In the past York has been a member of both this LEP and the Leeds City Region LEP but it was decided recently that there was a need to clarify this position and that it was in York's best interest to only be a member of the Leeds City Region LEP. There is still a wish to work in partnership and York is currently seeking to establish a new relationship with the York, North Yorkshire and East Riding LEP.</p> <p>James Farrar confirmed that the name of the LEP would remain the same and that it is still a viable entity, and is viewed favourably nationally. He went on to provide more details about the LEP strategy and direction of travel and the governance arrangements going forward. It was agreed that the strategy needs to be distinctive to the area and will include work with small and micro businesses, capitalising on the agri-food sector, strengthening transport links to the coast and city regions, increasing employability and addressing social inclusion issues.</p> <p>There was a discussion about the proposed potash mine which includes a commitment, if planning permission is granted, to recruit 80% of its workforce</p>	

	<p>locally. Andy Wilson asked for conditions or issues in relation to any future section 106 agreement, should permission be granted, to be forwarded to him.</p> <p>There is an investment plan under the strategy which is being developed. It is intended that there will be investment plans in relation to business support, skills, infrastructure, and market towns. In order to maximise the potential of these it was being considered whether to involve external agencies in their management. There was a discussion about capacity locally and it was confirmed that there were plans to strengthen this.</p> <p>It was agreed that any comments should be forwarded to James and that he would bring a report on the strategy to the LGNYY meeting on 12 July and to the next meeting of the Chief Executives' Group on 12 September.</p>	<p>All</p> <p>All JF</p>
11	Any other business	Action
	There was none.	
12	Date and time of next meeting	Action
	Thursday 12 September 2013, 2.30pm – 4.30pm, County Hall	